

## Corporate Policy

<b>Policy Name:</b> School Wellness Policy	<b>Section:</b> Health & Safety	<b>Policy Number:</b> 104-23
	<b>Originator:</b> Food Services	
<b>Effective Date:</b> January 1, 2024	<b>Revised Date:</b>	<b>Review Date:</b> Annual

**Policy:** In compliance with federal and state laws and regulations and based on the recommendations of the Wellness Committee, Holy Family Institute (“HFI”) establishes a wellness program for its schools to enable students to learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

**Purpose:** HFI recognizes that student wellness and proper nutrition are related to students’ physical well-being, growth, development, and readiness to learn. HFI is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience.

### **Procedures:**

To ensure the health and well-being of all students, HFI establishes that the schools shall provide to students:

- A comprehensive nutrition program consistent with federal and state requirements
- Access at reasonable cost to foods and beverages that meet established nutrition guidelines
- Opportunities for developmentally appropriate physical activity during the school day
- Curriculum and programs for grades 1-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

### **Delegation of Responsibility**

The Director of Food Services or designee shall be responsible for the implementation and oversight of this policy to ensure each of HFI’s schools, programs, and curriculum is compliant with this policy, related policies, and established guidelines or administrative regulations. Staff members responsible for programs related to school wellness shall report to the Director of Food Services or designee regarding the status of such programs.

The Director of Food Services or designee shall annually report to the administration on the school’s compliance with law and policies related to school wellness. The report may include:

- Assessment of school environment regarding school wellness issues

- Evaluation of food services program
- Review of all foods and beverages sold in the school for compliance with established nutrition guidelines
- Listing of activities and programs conducted to promote nutrition and physical activity
- Recommendations for policy and/or program revisions
- Suggestions for improvement in specific areas
- Feedback received from school staff, students, parents/guardians, community members, and the Wellness Committee

The Director of Food Services or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:

- The extent to which the school is compliant with law and policies related to school wellness
- The extent to which this policy compares to model wellness policies
- A description of the progress made by the school in attaining the goals of this policy

At least once every three (3) years, the school shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as school and community needs and priorities change; wellness goals are met; new health science, information, and technologies emerge; and new federal or state guidance or standards are issued.

The school shall annually inform and update the public, including parents/guardians, students, and administration, about the contents, updates, and implementation of this policy via the district website, student handbooks, newsletters, posted notices, and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation, and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.

### **Recordkeeping**

The schools shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:

- The written School Wellness policy
- Documentation demonstrating that the school has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy
- Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the school to inform the public of their ability to participate in the review.
- Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.

### **Wellness Committee**

HFI shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: school administrator, food service representative, student, parent/guardian,

school health professional, physical education teacher. It shall be the goal that committee membership will include representatives from the school building and reflect the diversity of the community.

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing, and periodically reviewing and updating a School Wellness policy that complies with law to recommend to the administration for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity, and other school-based activities that promote student wellness as part of the policy development and revision process.

### **Advisory Health Council**

An Advisory Health Council may be established by the Director of Education to study student health issues and to assist in organizing follow-up programs. The Advisory Health Council may:

- Examine related research, assess student needs and the current school environment, review existing school policies and administrative regulations, and raise awareness about student health issues.
- Make policy recommendations to the administration related to other health issues necessary to promote student wellness.
- Survey parents/guardians and/or students; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes.
- Provide periodic reports to the Director of Education or designee regarding the status of its work, as required.
- Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.

### **Nutrition Education**

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety, and Physical Education.

Nutrition education in the school shall:

- Teach, model, encourage, and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.
- Provide all students with the knowledge and skills needed to lead healthy lives.
- Be age appropriate.
- Teach behavior-focused skills, which may include menu planning, reading nutrition labels, and media awareness.
- Cooperate to create a learning laboratory.
- Be integrated into other subjects such as math, science, language arts, and social sciences to complement but not replace academic standards based on nutrition education.

Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity. The staff responsible for providing nutrition education shall be properly trained and prepared and shall

participate in appropriate professional development. The school shall develop standards for such training and professional development.

### **Nutrition Promotion**

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

- The school shall promote nutrition through the implementation of Farm to School activities where possible. Activities may include, but not be limited to, the initiation/maintenance of school gardens, taste-testing of local products in the cafeteria and classroom, classroom education about local agriculture and nutrition, field trips to local farms and incorporation of local foods into school meal programs.
- School staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.
- School food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste.
- Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community, and media.
- Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans and school staff avoiding eating less healthy food items in front of students.
- The school shall offer resources about health and nutrition to encourage parents/guardians to provide healthy meals for their children.

### **Physical Activity**

The school shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

- The school shall contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity daily, as recommended by the Centers for Disease Control and Prevention. Opportunities offered at school will augment physical activity outside the school environment, such as outdoor play at home, sports, etc.
- Students shall participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness, and performance benefits.
- Age-appropriate physical activity opportunities, such as outdoor and indoor recess, before and after school programs, during lunch, clubs, intramurals, and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.
- A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.
- Extended periods of student inactivity, two (2) hours or more, shall be discouraged.
- Physical activity breaks shall be provided for students during classroom hours.
- Before and/or after-school programs shall provide developmentally appropriate physical activity for participating children.

- The school shall partner with parents/guardians and community members and organizations, such as YMCAs, Boys & Girls Clubs, local and state parks, hospitals, etc., to institute programs that support lifelong physical activity.
- Physical activity shall not be used or withheld as a form of punishment.

### **Physical Education**

A sequential physical education program consistent with curriculum regulations and Health, Safety, and Physical Education academic standards shall be developed and implemented. All school students must participate in physical education.

- Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.
- Physical education classes shall be the means through which all students learn, practice, and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.
- A comprehensive physical education course of study that focuses on providing students the skills, knowledge, and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.
- A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.
- Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety, and Physical Education academic standards.
- A local assessment system shall be implemented to track student progress on the Health, Safety, and Physical Education academic standards.
- Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.
- Safe and adequate equipment, facilities, and resources shall be provided for physical education courses.
- Physical education shall be taught by certified health and physical education teachers.
- Appropriate professional development shall be provided for physical education staff.
- Physical education classes shall have a teacher-student ratio comparable to those of other courses for safe and effective instruction.
- Physical activity shall not be used or withheld solely as a form of punishment.

### **Other School Based Activities**

- Drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.
- Nutrition professionals who meet hiring criteria established by the school and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.
- The school shall provide adequate space, as defined by the district, for eating and serving school meals.
- Students shall be provided a clean and safe meal environment.

- Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.
- The school shall implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the classroom, “grab & go breakfast,” and breakfast after first period to reinforce the positive educational, behavioral, and health impacts of a healthy breakfast.
- Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the school.
- Students shall have access to hand washing or sanitizing before meals and snacks.
- Access to the food service operation shall be limited to authorized staff.
- Nutrition content of school meals shall be available to students and parents/guardians.
- To the extent possible, the school shall utilize available funding and outside programs to enhance student wellness.
- The school shall provide appropriate training to all staff on the components of the School Wellness policy.
- Goals of the School Wellness policy shall be considered in planning all school based activities.
- Administrators, teachers, food service personnel, students, and parents/guardians shall be encouraged to serve as positive role models through school programs, communications, and outreach efforts.
- The school shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.
- The school shall maintain a healthy school environment, including but not limited to indoor air quality, in accordance with the district’s healthy learning environment program and applicable laws and regulations.

#### **Nutrition Guidelines for All Foods/Beverages at School**

All foods and beverages available in the school during the school day shall be offered to students with consideration for promoting student health and reducing obesity. Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.

#### ***Competitive Foods***

Competitive foods are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch. For purposes of this policy, school campus means any area of property under the jurisdiction of the school that students may access during the school day. For purposes of this policy, school day means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and to all services where foods and beverages are sold to students, which may include, but are not limited to, a la carte options in cafeterias, school stores, and snack carts. The school may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.

### *Fundraiser Exemptions*

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards unless an exemption is approved in accordance with applicable Board policy and administrative regulations.

The school may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. Exempt fundraisers are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards. The school shall establish administrative regulations to implement fundraising activities in the school including procedures for requesting a fundraiser exemption.

### *Non-Sold Competitive Foods*

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district. If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

#### Classroom Parties and Celebrations:

- Classroom parties/celebrations with food/beverages shall be limited to no more than one (1) per month in each classroom.
- Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties.
- Classroom parties shall offer a minimal number of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies) and will provide the following:
  - Fresh fruits/vegetables; and
  - Water, 100 percent juice, 100 percent juice diluted with water, low-fat milk, or nonfat milk.
- When possible, food/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.
- Food celebrations shall not occur until thirty (30) minutes after the end of the last lunch period.

#### Shared Classroom Snacks:

The school shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the school website, student handbook, newsletters, posted notices, and/or other efficient communication methods.

### *Marketing/Contracting*

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations.

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.

### **Management of Food Allergies in the School**

The school shall establish policy and administrative regulations to address food allergy management in district schools in order to:

- Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
- Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.
- Protect the rights of students by providing them, through necessary accommodation when required, the opportunity to participate fully in all school programs and activities.

#### **Safe Routes to School**

The school shall cooperate with local municipalities, public safety agency, police departments, and community organizations to develop and maintain safe routes to school. Administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

#### **References:**

School Code – 24 P.S. Sec. 504.1, 1337.1, 1422, 1422.1, 1422.3, 1512.1, 1513

National School Lunch Program – 42 U.S.C. Sec. 1751 et seq.

School Breakfast Program – 42 U.S.C. Sec. 1773

Healthy, Hunger-Free Kids Act of 2010 – P.L. 111-296

National Food Service Programs, Title 7, Code of Federal Regulations – 7 CFR Part 210, Part 220

#### **Approved by:**

*Michael Sexauer, President* 12.19.2023